

Daily Hazard Identification And Management Checklist

Educator: _____ Family: _____ Month: _____

On arrival of your shift, visually check each care environment using this check list:											
Own professional reminders:			General, Living & Play Areas				Kitchen			Bathroom/Laundry/Nappy Changing	
Educator Registration card on person Resources needed to support play ready Sun safety procedures followed			CPR chart Evacuation Plan visibly on display Fire Extinguisher and Fire Blanket accessible Power points not in use are covered Barriers at top/bottom of stairs are in place No entrapment or trip hazards				Knives/ sharp implements, medicines and chemicals are out of reach Plastic bags, matches, lighters, candles out of reach			Clean and in good repair Bath and sink plugs removed Sharp implements, medicines and chemicals out of reach Nappy disposal and nappy change area stocked as per HS	
Outdoor Area						Any other areas applicable to care environment noted below:					
Outdoor area fenced (supervision) Garage/shed locked Pool area as per Home Safety check Ponds/water features covered/emptied						Outdoor area is free of hazards (e.g. broken equipment, rubbish, water collections, garden tools, trip hazards etc.)					
If applicable, tick the day and describe the control measures used when addressing the hazard/s identified. <i>(1. Elimination, 2. Substitution, 3. Engineering controls, 4. Administrative controls, 5. Personal protective equipment)</i>											
Week 1 Ending Date: / / 20			Week 2 Ending Date: / / 20			Week 3 Ending Date: / / 20			Week 4 Ending Date: / / 20		
M			M			M			M		
T			T			T			T		
W			W			W			W		
TH			TH			TH			TH		
F			F			F			F		
S			S			S			S		
SU			SU			SU			SU		
Office:											
Date Sighted / Received: / / 20			Staff Name _____			Signature _____					

Standard 3.1.2 | *Develop a hazard identification and management checklist specific to the care environment, for use by the Educator at the commencement of each shift.*

Daily Hazard Identification And Management Checklist

Educator: _____ Family: _____ Month: _____

On arrival of your shift, visually check each care environment using this check list:											
Own professional reminders:			General, Living & Play Areas				Kitchen			Bathroom/Laundry/Nappy Changing	
Educator Registration card on person Resources needed to support play ready Sun safety procedures followed			CPR chart Evacuation Plan visibly on display Fire Extinguisher and Fire Blanket accessible Power points not in use are covered Barriers at top/bottom of stairs are in place No entrapment or trip hazards				Knives/ sharp implements, medicines and chemicals are out of reach Plastic bags, matches, lighters, candles out of reach			Clean and in good repair Bath and sink plugs removed Sharp implements, medicines and chemicals out of reach Nappy disposal and nappy change area stocked as per HS	
Outdoor Area						Any other areas applicable to care environment noted below:					
Outdoor area fenced (supervision) Garage/shed locked Pool area as per Home Safety check Ponds/water features covered/emptied						Outdoor area is free of hazards (e.g. broken equipment, rubbish, water collections, garden tools, trip hazards etc.)					
If applicable, tick the day and describe the control measures used when addressing the hazard/s identified. <i>(1. Elimination, 2. Substitution, 3. Engineering controls, 4. Administrative controls, 5. Personal protective equipment)</i>											
Week 1 Ending Date: / / 20			Week 2 Ending Date: / / 20			Week 3 Ending Date: / / 20			Week 4 Ending Date: / / 20		
M			M			M			M		
T			T			T			T		
W			W			W			W		
TH			TH			TH			TH		
F			F			F			F		
S			S			S			S		
SU			SU			SU			SU		
Office:											
Date Sighted / Received: / / 20			Staff Name _____			Signature _____					

Standard 3.1.2 | *Develop a hazard identification and management checklist specific to the care environment, for use by the Educator at the commencement of each shift.*